



**HONORABLE LAURA RICHARD
COUNTY CLERK
FORT BEND COUNTY, TEXAS**

CRIMINAL HISTORY RECORDS REQUEST FORM

Request Forms E-Filed should be submitted as a separate document

(Confidential – This document contains sensitive data)

Cause No.: _____ Guardianship of: _____ Court No: _____

Printed Name of Applicant:

Last

First

Middle

Date of Birth: _____ **Last 4 SSN#:** _____ **Driver's License #:** _____

Home Phone: _____ **Cell Phone:** _____

Other Names You Have Used (Also Known As / Alias):

Current Physical Address:

Street

City

State

Zip

Disclosure: Pursuant to Section 1104.402(a)(5) and Section 1104.403 of the Texas Estates Code, criminal history records are required for persons proposed to serve as guardians of an incapacitated adult or minor. If the criminal history reveals a criminal conviction or other relevant information, you may be disqualified from serving as proposed guardian. Not later than the 10th day before the date of the hearing to appoint a guardian, a person may submit to the clerk a copy of the person's criminal history records information required that the person obtained not earlier than the 30th day before the date of the hearing from:

1. The Department of Public Safety; or
2. The Federal Bureau of Investigation

Authorization: I understand that I am required to furnish the above information for the use of the court having jurisdiction of the proceeding for the appointment of a guardian. I further understand that the criminal history record information is privileged and confidential and is for exclusive use of the court. The criminal history record information may not be released or otherwise disclosed to any person or agency except on court order or consent of the person being investigated pursuant to Section 1104.405(a).

Certification: I hereby certify that all statements on the Criminal History Records Request Form are true and correct to the best of my knowledge and belief.

Signature

Date